DPMC 20z	CONTRACTOR CLOSE-OUT PROGRESS REPORT	PROJECT/ CONTRACT #:

PROJECT NAME & LOCATION:	TRADE:
	CONTRACTOR NAME:

Att'd   N/A

1. ☐ ☐   DPMC-20   **ORIGINAL** Final Contract Acceptance (with **ORIGINAL** contractor signature)

2. ☐ ☐   DPMC-11   **ORIGINAL** DPMC Invoice (marked FINAL)

3. ☐ ☐   DPMC-11-2   **ORIGINAL** Monthly Estimate for Payment of Contractor

4. ☐ ☐   DPMC-20r(2)   **ORIGINAL** Consent of Surety to Final Payments with Power of Attorney

5. ☐ ☐   DPMC-11-2a   **ORIGINAL** Certification of Prime Contractor

6. ☐ ☐   DPMC-20d   **COPY** of Certificate of Substantial Completion

7. ☐ ☐   (circle one:) **COPY** of Certificate of Occupancy or Certificate of Acceptance from DCA

8. ☐ ☐   **COPIES** of all warranties/guarantees (send originals to the Client site)

Initials

9. _____   **ORIGINAL** DPMC-43 Contractor Evaluation Report was completed and sent to the Evaluation Coordinator

10. _____   All liquidated damages issues have been resolved.

11. _____   All change orders have been resolved.

12. _____   All Punch List items have been satisfied.

13. _____   All required service contracts were sent to the Client.

14. _____   Roof maintenance contract was sent to the Client.

15. _____   Major equipment demonstrations are complete.

16. _____   HVAC Air/Hydronic Report was sent to the Client.

17. _____   Other:

Comments:

Prepared By:

Signature   *Date*